



REQUEST FOR QUOTATION FOR SUPPLY OF LEARNING MANAGEMENT SYSTEM

The Managing Director of ZEP-RE invites the supplier to supply a Learning Management system, to be used for five years.

The eligibility criteria and scope of work are shown below.

1. **Eligibility Criteria**

The supplier should confirm the following capabilities: -

- System must be ready for deployment.
- The system should have been used successfully elsewhere
- Ability to work under tight deadlines, with agile delivery.

2. **Scope of work**

The main goal of this assignment is to supply a system that can create, manage, and deliver online courses and training materials.

The scope should entail: -

- Supply of the system
- Project Implementation Services – implement the project
- Annual Maintenance contract – support services for the five years

The proposal should show the three cost components.

A: Feature/functionality.

C: Customisation is required to achieve this requirement - In the comment/reference column indicate reference to annexure that propose the cost and time man-months for creating that customisation.

N: Feature/functionality is Not available/supported on the current system version.

Note:

1. Choose the response that accurately and honestly describe your system
2. All **C** entries must be accompanied by references to annexure on proposed cost and time

Detailed requirements are in the attached technical requirements document.

Feature / Functionality Requirement		Availability	Remarks / Reference to proposal annexure
	System Requirements		
1	Course Management. Creation and Management of Online courses, upload and organisation of materials and assessments.		
2	Communication and collaboration between instructors and students		



Feature / Functionality Requirement		Availability	Remarks / Reference to proposal annexure
3	Tracking of student progress and feedback including the ability to grade assignments and tests		
4	Learning Progress Tracking. Monitor student progress, coursework, test scores and certification status		
5	Assessment and evaluation. The ability to create and administer quizzes, exams and other assessments		
6	SSO		
7	User Management. Registration (including self registration) track user accounts, enrolments and progress		
8	Reports generations		
9	Audit trail		
10	Customisability and brandable.		
11	Accessibility. Options for users with disability.		
12	Mobile and Offline Support		
13	Ability to generate certificates automatically after course completion		

**Those interested may submit their bids via email to procurement@zep-re.com,
Deadline is 16:00 hours Kenyan time on 10th March 2023.
Proposal should be addressed to the CTO, ZEP-RE (PTA Reinsurance Company), P.O.
Box 42769 00100 Nairobi, Kenya.**

8th Floor, ZEP-RE Place, Longonot Road, Upperhill , Nairobi, KENYA.
Switchboard Tel: +254 20 4973000 /+254 709973000
Email: info@zep-re.com | Website: <http://www.zep-re.com>